

# Grand Oaks Community Development District

## Board of Supervisors

Keith Hyatt, Chairperson  
Dennis Smith, Vice Chairperson  
Marc Harris, Assistant Secretary  
Amy Corob, Assistant Secretary  
Julie Smith, Assistant Secretary

## District Staff

Bob Koncar, District Manager  
Jonathan Johnson, District Counsel  
William E. Schaefer II, P.E., District Engineer

## Meeting Agenda

Wednesday, June 28, 2023 at 2:00 p.m.

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*All cellular phones and pagers must be turned off during the meeting. Please let us know at least 24 hours in advance if you are planning to call into the meeting.*

**1. Call to Order/Roll Call**

**2. District Follow-ups**

**3. Public Comments** *(Each individual has the opportunity to comment and is limited to three (3) minutes for such comment. Once the public comments period of the meeting has ended, no further public comments will be accepted.)*

**4. Action Items**

A. Review and Consideration of Landscaping Services RFP

- Ranking Sheet
- Duval Landscaping
- Tree Amigos
- Greenery

**5. Consent Agenda**

- A. Approval of Minutes of the May 24, 2023 Meeting  
B. Consideration of Operation and Maintenance Expenditures May 2023  
C. Acceptance of the Financials and Approval of the Check Register for May 2023

**6. Manager's Report**

- A. Ratification of Past Actions and One-Time Expenditures
- i. Irrigation Repairs
  - ii. Dog Waste Stations
  - iii. Royal Pest Services
  - iv. HVAC Maintenance Services Agreement for the Amenity Center and Pool House
  - v. Plumbing Services

**District Office:**

12574 Flagler Center Boulevard, Suite 101  
Jacksonville, FL 32258

**Meeting Location:**

Grand Oaks Amenity Center  
1055 Turnbull Creek Road  
St. Augustine, FL. 32092

- 7. Attorney's Report**
- 8. Engineer's Report**
- 9. Supervisors' Requests or Comments**
- 10. Adjournment**

\*Next regularly scheduled meeting is July 26, 2023 at 2:00 p.m.